

## Loch Raven High School PTSA DEPOSIT FORM

Funds collected for: \_\_\_\_\_

**CASH:**

Value <b>(BILLS)</b>	Number of	Total Value
\$100		\$
\$ 50		\$
\$ 20		\$
\$ 10		\$
\$ 5		\$
\$ 1		\$
<b>Total bills</b>		\$

Value <b>(COINS)</b>	Number of	Total Value
\$1.00		\$
\$0.50		\$
\$0.25		\$
\$0.10		\$
\$0.05		\$
\$0.01		\$
<b>Total coins</b>		\$

**TOTAL CASH: \$** \_\_\_\_\_

Number of checks: \_\_\_\_\_ **TOTAL CHECKS: \$** \_\_\_\_\_  
 (Please list check # & check amount on back or include a photocopy of all checks)

**TOTAL AMOUNT COLLECTED: \$** \_\_\_\_\_

Counted by<sub>(required)</sub>: \_\_\_\_\_ Date: \_\_\_\_\_

Counted by<sub>(required)</sub>: \_\_\_\_\_ Date: \_\_\_\_\_

Treasurer Received: \_\_\_\_\_ Date: \_\_\_\_\_

\*\*\* Chairperson may want a copy of this completed form for their records. A copy showing the bank deposit slip will act as receipt.\*\*\*

\*\*\*\*\*For Treasurer's Use Only\*\*\*\*\*

Date of bank deposit: \_\_\_\_\_ (attach copy of deposit slip)

\_\_\_\_\_ Recorded in ledger